

Proposed- Health and Safety Risk Assessment

Work Activity	CE (Community Education) face to face training			R Potential to cause death, stop work, requires director sign-off A Requires immediate action, flag to senior manager G Risk controlled at present, accepting there is always an element of risk
Name of Assessors	Dafydd Beech			
Date of Risk Assessment	09/5/22	Review Date	May 23	

What are the hazards?	Who might be harmed?	How?	What are you already doing to mitigate the potential of harm?	RAG (Red Amber Green)	Do you need to do anything else to control this risk?	Action by whom?	Action by when?	Date Completed	Residual Risk (RAG)
Challenging behaviour in the learning environment	Educator Other learners Host Organisations staff	Physical or verbal abuse or injury Deliberate or accidental due to inappropriate behavior	Workshop ground rules Appropriate member/s of host organisations to be always present All educators to be made clear of our policy which is to stop the workshop if	Amber	Reinforce that member of staff must be present during pre- workshop communications Report incidents through Datix for action and future learning	Educator Business development team Organiser	ongoing	29.4 and ongoing	Amber

			<p>safety concerns are present. If these are not addressed by the organiser we end the workshop and report via Datix and to the line manager at the earliest opportunity</p> <p>Educators have access to SOS button via pick protect app</p>						
<p>Communicable diseases Transmission training venues</p>	<p>Learners/ Educators/ Other building users</p>	<p>Through cross contamination of the virus</p> <p>Risk of contamination when sharing manikins/AEDS across learners (CE do not have ability to give each learner their own doll/AED)</p> <p>T-shirts cannot be effectively cleaned with hard surface</p>	<p>Safety Statement will be sent Organisations prior to delivery.</p> <p>24 hrs prior to the session the Community Education Team will contact Organisation to check that no additional risks have been presented since the Safety Statement agreement</p> <p>Face Coverings (type 2 surgical mask) must be worn by Educators in any health care setting</p> <p>Training delivery designed to reduce the risk of cross infection including practical activities.</p>	<p>Amber (this will change to Green once building deemed safe</p>	<p>All staff to follow guidance in the 'What we must all continue to do to help keep ourselves and others safe 'document.</p> <p>Safety statement to insist that Organiser can assure us that the venue has been cleaned since last used or the room has been vacated for at least 72 hours.</p> <p>Organiser to keep register, preferably electronic, to support with fire safety</p> <p>Hand washing/ sanitising facilities available and must be used regularly</p> <p>Frequent touch points cleaned after individual use by the user</p>	<p>Organiser</p> <p>Learners</p> <p>Business development team</p> <p>Educators and/or Organiser</p> <p>Educators and Learners</p>		<p>29.4 and ongoing</p>	<p>Green</p>

		wipes during the Session so there is the risk of cross-contamination when equipment is shared between learners.	<p>Educators to maintain social distancing when required by British Red Cross guidance</p> <p>Learners to be offered masks and hand sanitizer</p> <p>Learners encouraged to wash their hands</p> <p>Educators stress that participation is optional</p> <p>All equipment such as AED/ manikins handouts are thoroughly cleaned before and after use and between learners. T shirts to be removed from all manikins</p>		<ul style="list-style-type: none"> Maintain social distance as per British Red Cross' guidelines. 				
Risk of injury during practical scenarios on the session	Learners/Educators	The session content is practical and does require learners to move around on the floor and practice a range of skills	<p>The practical nature of the session is made clear at the point of booking and during the start of the course.</p> <p>Educators brief learners explaining that they should act within their limitations, to let the Educator know if they have any health issues, injuries, or concerns before or during the session e.g., pregnancy. Educators complete dynamic risk assessments during the course to manage changing</p>	Amber	No further action required			29.4 and ongoing	Green

			risks, this is observed on a regular basis.						
Allergic reaction to the cleaning wipes and or hand sanitizer or any antibacterial product provided	Educators/Learners	Educators/Learners may have a reaction to the products on sessions	A data sheet is available for review relating to wipes and gels used on sessions. Sensitivity reactions may occur with alcohol wipes if not left to air dry fully. Add link to data sheet!	Amber	Anyone who highlights potential risk of this should not participate in the practical elements and can maintain social distancing	Educator			Green
Manual handling injuries following kit unloading/loading e.g., boxes and manikins, moving furniture during set up of classroom	Educators	Educators are often required to work in venues where they need to bring training equipment with them. This may be moderately heavy/bulky.	Educators receive manual handling training as part of their induction which is renewed annually via e-learning Educators are offered trollies to help move equipment safely and can limit equipment where possible e.g., moving to electronic notes rather than paper once they are qualified. Manikins come in bags to help make them easier to move. Heavy boxes should be split to limit the load when moving between locations (or a suitable trolley used as appropriate).	Amber	No further action required	Educator			Green
Lone Working	Educators	Sessions run in venues that are sometimes unmanned. Educators often work alone.	A lone working risk assessment must be completed for all Educators who work alone A lone working process is in place for Educators who work alone or out of hours to ensure their safety.	Amber	Lone working training has been completed	Educators		29.4 and ongoing	Green

Safeguarding	Learners/ Educators		Mandatory Safeguarding training undertaken by all Educators annually. Safeguarding processes in place	Amber		Educators		29.4 and ongoing	Green
Use of Display Screen Equipment	Educators	Educators will use DSE equipment during training and office time.	DSE training to be completed and associated risk assessment discussed with their line manager	Green	No further action required	Educators		29.4 and ongoing	Green
Electrical Safety	Educators	Educators will use DSE equipment during training and office time.	User to inspect electrical cables and equipment for damage before use. All equipment is PAT (Portable Appliance Testing) tested on an annual basis to ensure electrical safety.	Green	No further action required	Educators		29.4 and ongoing	Green
Cleaning and decontamination of equipment	Educators/ others	Educators are at increased risk of exposure to Communicable diseases contamination of equipment.	All equipment must be cleaned immediately after use and before transportation anywhere to minimize risk of cross contamination. Each manikin will be thoroughly cleaned. Hands should be washed after the end of the course.	Amber	Equipment will be cleaned pre and post sessions.	Educators		29.4 and ongoing	Green
Driving	Educators and other road users	Driving to and from training locations	Follow BRC (British Red Cross) driving procedures	Amber		Educators			Green
Signature									